

1. ADMINISTRATIVE FEES

PERSONNEL HOURLY RATES

City personnel costs will be billed in quarter hour increments, at the currently adopted compensation rate (top step), with a 60% overhead factor, for each labor classification utilized. Services provided outside of the normal work schedule will be billed at time and one half. Standby call-out responses require a two hour minimum.

Service	Description	Fee
Agenda Packet	Copy, mail, distribute Council or Planning Commission packet to interested parties	\$21.00
Bad Checks	Process/follow through on bad checks issued to City	\$28.50
Bed Tax Info	Compilation of requested info pertaining to City's bed tax	\$42.00
Bicycle License	Processing of bicycle license collection of fees	\$3.50
Business License		
Lists	Compilation of requested info	1 Year Update \$26.50 Complete \$72.00 Spec. Business Type Listing \$15.75
Application Fee	Processing fee for all Business License applications for first time applicants (OMC Sec. 6-1.102.(f))	\$25.00
Renewal Fee	Processing fee for all Business License renewals (OMC Sec. 6-1.111)	\$10.00
SB 1186 State Disability Access Compliance Fee	Collect from Local Business Licensees an additioanl \$1 from January 1, 2013through December 31, 2018	\$1.00
City Clerk Records	Process requests for copies of materials on computer diskette	\$35.00
Color Map Copies	Process requests for copies of color maps including Zoning Maps and Land Use Maps	8½x11 \$6.00 11x17 \$10.00
Copy of Broadcast of City	Duplication of DVD of City Council, Planning Commission, or other City meetings	DVD \$12.00
Copy of EIR Report	Process of requests for copies of EIR reports, excluding per page charge	\$25.00
Filming Fee Schedule		
	Application Review/Processing Fee	\$150.00
	Film Location Fee (incl. Business License and Encroachment Permit)	\$275.00/day
	Still Photography (incl. Business License and Encroachment Permit)	\$150.00/day
	Clean-up/Restoration Deposit: Permittee will be charged direct costs for clean up or restoration if not performed, and an additional 25% of costs for administration	\$50.00 or more

Service	Description	Fee
Filming Fee Schedule continued		
	Public Parking Space Use	\$5.00 per space/day
	Staff Assigned to Permit: Personnel Hourly Rate	
	Facility Use Fee: Fee as listed in Master Fee Schedule	
Finance Records on CD	Process requests for copies of materials on computer diskette	\$35.00
Live Fingerprint Scan Fee Processing	Collection and processing of fees associated with fingerprinting services	\$10.00
Mailing Labels	Preparation of 300-foot radius map of property owners and mailing labels	\$200.00
Photocopies		
	8½x11; 8½x14	\$1.00 plus \$0.25 per page
	11½x14; 11x17	\$1.00 plus \$0.75 per page
Police Report Copies	Process requests for copies of police reports, excluding per page charge	\$11.00
Records	Fee for electronic document storage	\$1.00 per application
Special Permits: Solicitor, Peddler, Canvasser, etc.	Process special permits, including collection of fees (OMC Sec 6-3.04.(k))	\$25.00
Taxi Cab	Requires a valid permit issued by County of Ventura, City of Ventura, or City of Oxnard, and City of Ojai Business License (see Business License Section of the Master Fee Schedule for applicable fees)	
Uniform Transient Occupancy Tax	Collect 10% of transient occupancy rental	N/A
Ojai Tourism Improvement District Assessment	1% of Transient Occupancy rental for a period beginning November 1, 2012 and ending October 31, 2017	N/A
Vehicle Impound	Process release of impound vehicle	\$100.00