

7. ENCROACHMENT FEES

Liability Insurance and Maintenance Bond: Permittees working within the public right of way will be required to provide proof of insurance in the amount required by the Public Works Director per Sections 7-1.106, 7-1.107, and 7-1.08 of the Ojai Municipal Code, naming the City of Ojai as "additional insured". A maintenance bond may also be required to protect the City from costs of repairing or completing work within the right of way due to improper installation or failure to complete.

Service	Description	Fee
Issuance Fee	Process encroachment permit (applies to all Encroachment Permits issued)	\$50.00
Block Party	Permit issued for closure of City streets for Block Party	\$25.00
Curb, Gutter and/or Sidewalk	Inspection of off-site improvements and plan review as appropriate	\$100.00
Driveway		
Residential Driveway (each out)	Inspection of off-site improvements and plan review as appropriate	\$100.00
Commercial Driveway	Inspection of off-site improvements and plan review as appropriate	\$150.00
Materials Testing	Labor and equipment as necessary	Personnel hourly rates per Administrative Fees section, and actual charges for any outside labor materials and equipment plus 10% overhead
Non-Proprietary Permit	Processing of non-proprietary encroachment permit	\$315.00 initial fee for five years; renewal fee set by Council resolution.
Outdoor Dining	Permit issued in accordance with use of City ROW, Article 7, Chapter 1 or Title 7 of Ojai Municipal Code	\$325.00 initial application fee, plus per s.f. fee* \$85.00 annual renewal fee
	*\$4 per s.f. of dining area for first 150 s.f.; \$2 per sq. ft. for the next 150 s.f.; and \$1 per s.f. of every s.f. thereafter in public right of way. Change in ownership of existing operation is subject to a \$33.60 application fee.	
Outdoor Merchandise Display Permit	Encroachment Permit for Outdoor Merchandise Display	\$50.00 initial application fee \$25.00 annual renewal fee
Roll off Bins/ Dumpster	Placement of dumpster on City ROW	\$25.00
Special Inspection	Inspection required due to permittee's failure to comply with permit conditions	Personnel hourly rates per Administrative Fees section, and actual charges for any outside labor materials and equipment plus 10% overhead
Time Extension	Time extension for previously issued permit	\$50.00

Service	Description	Fee
Tree Trimming		
Annual Permit	Processing of annual blanket permit to utilize the public ROW for tree trimming equipment	\$350.00
Tree trimming or stump grinding, single site	Site visit or review as necessary (Refer to Sec 7-1.501 Ojai Municipal Code)	\$100.00

Service	Description	Fee
Use of the ROW		
a. Misc. Use of the ROW	Inspection, plan review as appropriate	\$100.00
b. Misc. Use of the ROW	For Special Event Use	\$250.00
Vehicle in Excess of Legal Weight, Height or Length	Temporary use of City streets	\$108.00
UTILITY TRENCH CUTS AND EXCAVATION		
Service	Description	Fee
Annual Utility Excavation Permit	Limited to utility trenches at right angle to centerline of street	\$500.00
New Utility Service or Relocation	Site visit, plan review	\$50.00
Utility Excavations		
Electrical, Gas, Comm. Up to 60 s.f.	Plan review, site visit as needed	\$50.00 (\$100.00 if site visit is required)
Electrical, Gas, Comm. Up to 61 to 260 s.f.	Plan review, site visit as needed	\$200.00 (\$300.00 if site visit is required)
Electrical, Gas, Comm. Up to 261 to 1,000 s.f.	Plan review, site visit as needed	\$300.00 (\$400.00 if site visit is required)
Electrical, Gas, Comm. Over 1,000 s.f.	Site visit, plan review	\$300.00 (\$400.00 if site visit is required) plus \$0.10 per s.f. over 1,000 s.f.
Sewer/Water Up to 60 s.f.	Site visit, plan review	\$100.00 (\$150.00 if site visit is required)
Sewer/Water 61-260 s.f.	Site visit, plan review	\$250.00 (\$350.00 if site visit is required)
Sewer/Water 261 to 1,000 s.f.	Site visit, plan review	\$350.00 (\$450.00 if site visit is required)
Sewer/Water Over 1,000 s.f.	Site visit, plan review	\$350.00 (\$450.00 if site visit is required) plus \$0.15 per s.f. over 1,000 s.f.

PERMITS TO CONSTRUCT, REPAIR, MODIFY OR DEMOLISH WELLS ON PUBLIC RIGHT OF WAY		
Service	Description	Fee
Annual Permit Fee	Processing of permit and inspection as performed by registered inspector(s) per company	\$735.00
Certificate of Exemption	Processing of certificate, as defined in Sec. 7-3.216 (no fee shall be charged when annually monitoring is performed by Ventura County Public Works or Ojai Groundwater Basin Management Agency)	\$140.00
Permit and City Inspection Fee	Processing of permit and inspection as required for cathodic protection wells, monitoring wells, engineering test holes	\$630.00 for initial well; \$68.25 each additional well located at site and perforated or sealed on same day as initial well
Permits with Applicant's Inspector	Processing of permit when inspection is performed by applicant's registered inspector for monitoring wells and engineering test holes	\$430.00 for up to 4 wells; \$33.50 for each additional well over four located on site
Well Inspection, Additional Cost	Inspection of any completion operation in excess of two (2) working days	\$230.00 for each additional working day
DOMESTIC (RESIDENTIAL & COMMERCIAL) WATER WELL PERMIT AND PROCEDURE		
Service	Description	Fee
Permit and City Processing Fee	Processing of permit application for water well not on City R.O.W. 1. Apply to Ojai Groundwater Basin Management Agency for written approval to construct. 2. Submit to Public Works for O.G.B.M.A. determination. 3. Applicant complete City well permit application and submit with fee. 4. Application submitted to City Council for final approval. 5. Council approval forwarded to applicant to be submitted to Ventura County Water Resources for permit.	\$200.00