

## 5. FACILITIES AND SERVICES

Facility	Description	Processing Fee (A)	Non-Profit Fee (B)	General Fee (C)
Each facility use is subject to a non-refundable processing fee (A) and an hourly/daily rate (B or C). Non-Profit must provide tax exempt letter from IRS 501c3. Use of Facilities include orientation and post use inspection.				
Arcade Plaza	Use of the Arcade Plaza for Public events	\$50	\$150/day	\$200/day
<b>Banner</b>				
Single	Placement of single approved banner above Ojai Avenue	\$200	N/A	N/A
Storage Fee	Fee for Storage of Banner not picked up per regulations after 1 week	N/A	\$25/week	\$25/week
City Hall Grounds	Use of Misc. Areas for public events	\$50	\$50/day	\$60/day
City Parking Facilities	Event use of Public parking lots/park & rides	\$25	\$200	\$250
Cluff Vista Park	Use fee for Cluff Vista Park	\$50	\$75/day	\$100/day
City Parking Facilities	Farmers Market use of public parking lots	N/A	\$100/day	N/A
Daly Park	Use of Daly Park Facilities	\$25	\$25/day	\$25/day
Libbey Park	Use of Libbey Park facility, incl. orientation and post-use inspection	\$100	\$250/day	N/A
<u>Libbey Bowl</u>	<u>Contact the Libbey Bowl Foundation for information.</u>			
Setup, Rehearsal, and Tear-Down	Charge for initial set up, rehearsal and tear down time	N/A	\$100/day	N/A
Event Security, Except Schools	Sheriff's Department Security if required	N/A	per officer hourly rate	N/A
Bandstand/Gazebo	Use of Bandstand Facility	\$50	\$75/day	N/A
<u>Fountain Area</u>	<u>Use of fountain area, including paved/seating area surrounding the fountain.</u>	<u>\$50</u>	<u>\$75/day</u>	<u>N/A</u>
<u>Oak Tree Grove</u>	<u>Use of Oak grove between the fountain, Bandstand, Multipurpose Building, and playground. Note picnic tables and playground are not included.</u>	<u>\$50</u>	<u>\$100/day</u>	<u>N/A</u>
Multipurpose Bldg.	Use of Multipurpose Building for events	\$50	\$75/day	N/A
<u>Libbey Misc. Areas</u>	<u>Use of Libbey Misc. Areas/Fountain area</u>	<u>\$50</u>	<u>\$75/day</u>	<u>N/A</u>
Libbey Tennis Courts	Use of Libbey Tennis Court Facilities	<del>\$25</del> <u>\$20</u>	\$5.50 w/o lights/hr/court <del>\$8.00 with lights/hr/court</del> <u>Lights are coin operated; approx. \$2 per hour</u>	
Lost Keys	Charge for lost keys	N/A	\$60	\$60
Non-Resident Fee	Additional program fee for non-residents	N/A	N/A	\$10.00 per transaction <u>5% of total</u>

					<u>transaction</u>
		<u>Sliding Scale</u>			<u>\$0 - \$50:</u>
					<u>\$250</u>
					<u>\$51 - \$100:</u>
					<u>\$5.00</u>
					<u>\$101 – above:</u>
					<u>\$10</u>
	Additional program fee for non-resident sports league teams (75% of team must reside within city limits)		N/A	N/A	\$25 per season
<b>Sarzotti Park</b>					
Large Picnic Area #1	Use of Large Picnic Area #1	\$25	\$30/day	\$40/day	
Med. Picnic Area #2	Use of Medium Picnic Area #2	\$25	\$40/day	\$50/day	
	<u>Use of Electricity</u>	N/A	\$5/hr	\$5/hr	
Picnic Lights	Use of Picnic Lights	N/A	\$5	\$10/hr	
Snack Bar	Use of Snack Bar	\$25	\$75-\$175/day	\$75-175/day	
<b>Facility</b>	<b>Description</b>	<b>Processing Fee (A)</b>	<b>Non-Profit Fee (B)</b>	<b>General Fee (C)</b>	
<b>Sarzotti Park cont.</b>					
Art Room	Use of Sarzotti Art Room	<del>\$25</del> <u>\$20</u>	\$30/hr/day (2hr min.) <u>\$160/day</u> (8hr max)	\$45/hr/day (2hr min.) <u>\$280/day</u> (8hr max)	
Ball Field Prep.	Preparation of ball fields and related facilities, B/C Rate Per Field	<del>\$25</del> <u>\$20</u>	\$40/field	\$50/field	
Community Center Gymnasium	Use of Community Center Gymnasium	<del>\$25</del> <u>\$20</u>	\$40/hr (2hr min.) <u>\$240/day</u> (8hr max)	\$55/hr (2hr min.) <u>\$440/day</u> (8hr max)	
Horseshoe	Use of Sarzotti Horseshoe Rental		\$5/day	\$5/day	
Misc. Areas	Use of Miscellaneous areas Indoor per-hour Outdoor per-day	<del>\$25</del> <u>\$20</u>	\$30/hr/day (2hr min.)	\$50/hr/day (2hr min.)	
Multipurpose Room (MPR)	Use of Sarzotti Multipurpose Room	<del>\$25</del> <u>\$20</u>	<del>\$60</del> <u>\$50/hr/day</u> (2hr min.) <u>\$240/day</u> (8hr max)	<del>\$85</del> <u>\$65/hr/day</u> (2hr min.) <u>\$360/day</u> (8hr max)	
Portable Volleyball Unit	Use of Portable Volleyball Unit	<del>\$25</del> <u>N/A</u>	\$20/day	\$30/day	
Sports Field Base	Use of Base rental	<del>\$25</del> <u>N/A</u>	\$15/day	\$15/day	
Soccer Field Prep.	Preparation of soccer field and related Facilities	<del>\$25</del> <u>\$20</u>	\$60/field	\$85/field	

Sports Field With Lights	Use of Sports Fields with Lights Per Field	<del>\$25</del> \$20	Youth \$15/hr Adult \$18/hr	Youth \$20/hr Adult \$22/hr
Sports Field Without Lights	Use of Sports Fields without Lights Per Field	<del>\$25</del> \$20	Youth \$6/hr Adult \$7/hr	Youth \$8/hr Adult \$9/hr
Skate Park	Contact the Recreation Department for information; fee amount depends on use	\$25	N/A	N/A
	Security/Cleaning Deposit	\$500.00	N/A	N/A

**NOTES:**

- In addition to fees, some facilities and/or equipment will require a deposit, refundable if the facility and/or equipment is properly cleaned or maintained. Some facility rental agreements also require payment for direct costs such as power usage and trash disposal and supervising/support staff.*
- The Recreation Director is hereby authorized to establish fees for classes, camps, programs, etc. The level of fees shall be established considering various facts, including type of program, number of participants, number of required staff, direct and indirect costs, and an administration/facility fee (if applicable).*

## 5. FACILITIES AND SERVICES – Recreation Brochure

Service	Description	Fee
<b>Recreation Brochure Advertising</b> (3 issues per year printed)		
	Placement of ad in Recreation brochure (per issue):	
	1/8th page (3.75"w x 2.5"t or 2.5"w x 3.75"t)	\$120 color
	1/4th page (3.75"w x 5"t)	\$250 color
	1/2 page (7.75"w x 5"t)	\$450 color
	Full Page (7.75"w x 10.25"t)	\$750
	Inside front cover, inside back cover or back page (all are color)	\$50 additional to size
<i>Note: 10% Discount will be given to any advertiser who wants to contract for 3 or more brochure issues up front.</i>		

## 5. FACILITIES AND SERVICES - Trolley

Service	Description	Non-Profit Fee	General Fee
<b>Trolley Charter</b>			
Minimum Rate	Basic minimum charge for charter services (first 2 hours)	\$240	\$300
Additional Live Hour Rate	Each additional operating hour for charter service	\$90	\$115
Additional Standby Hour Rate	Each additional standby hour for charter service	\$65	\$75
Mileage	Per mile charge for pick-up or return distances beyond 25 miles for charters	\$3	\$3
Cancellation Fee	Cancellation fee for cancellation notice received less than 48 hours prior to charter	\$75	\$75
Coordination Fee	Coordination fee for special services such as decoration of trolley, special route design, etc.	\$50	\$50
Site Visit Fee		\$50	\$50
Holiday and After Midnight Fee		Time and one-half above standard rates	
Security Deposit	Refundable security deposit	\$100	\$100