



Memo

TO: City Council
FROM: Robert Clark, City Manager
DATE: December 18, 2014
SUBJECT: Weekly Update

Holiday Schedule

I will be out of the office from December through January 1 (except for the special Council meeting on 12/29), but am available by cell phone. If I cannot be reached, Greg Grant is on call from December 24 to December 28 and Susie Mears is on call from December 29 through December 31. They are authorized to act in my behalf if necessary. City Hall will be closed on December 26 even though a few employees will be working that day. City Hall will be open, and fairly well staffed on January 2.

Special City Council Meeting

A special meeting of the City Council has been scheduled at 6 pm on December 29 to hear an appeal of the denial of a work permit and design review for remodeling of the Neff Lounge at the Ojai Valley Inn. The agenda packet will be posted and distributed by Tuesday, December 23.

Road Paving Schedule

The attached map shows the upcoming road overlay schedule for the next couple of years. Starting in 2011, the City Council made the policy decision to keep staffing as lean as possible, and to dedicate the growth in TOT to infrastructure. As of FY 2014-15 we are depositing 20% of the Transient Occupancy Tax (TOT) into the capital improvement fund. This equals \$568,000. Most of the money has been used for road overlays. The 2012-14 overlays cost about \$1 million, and the upcoming 2015-16 overlays will be in the same cost range. The policy has also enabled us to fund repairs to the Museum, the current reroofing projects, the Sarzotti Park upgrades, and a large number of smaller projects. We have been able to leverage the TOT money with grants and donations. These were only acquired because of the availability of the TOT funds for the local match. This is a long run strategy that will take time for citizens to notice. However, in the long run we will be transformed from a state of severely deferred maintenance to a well maintained town.

City Attorney RFP

A discussion item has been scheduled on the January 13 City Council agenda to review a proposed RFP for City Attorney Services. Joe Fletcher will continue to serve as City Attorney through February. Assistant City Attorney Scott Howard will then take over until a new, permanent City Attorney has been selected by the City Council.

Residential Care Facilities

Assistant City Attorney Scott Howard is working with the Community Development Department to investigate and address code enforcement complaints received regarding the facility at 599 Quail Oaks Drive. He is also advising staff regarding general questions about the ability of cities to regulate residential

care facilities. The City Council directed staff to schedule discussion of this issue in January or February. A specific date for that item has not yet been set.

Police Department

The Ojai Police Department is currently interviewing detective candidates to fill Detective Harris's position, as he is being promoted to Sergeant. In addition we will be receiving four new deputies to begin patrol training in Ojai toward the end of the month. The City Watch email newsletter is being discontinued due to incompatibility with the Sheriff Department's new email provider. Those wishing to receive crime alerts and other police information are encouraged to join Sergeant Kevin Donoghue's Facebook page. Kevin will also be posting on the Ojai Community Network Facebook page as well as using Twitter and Nixel.

Complete Streets

The City is holding two public outreach meetings, one on December 18, 2014 and the other on January 6, 2015. The purpose of these meetings is to discuss the implementation of several Complete Streets Projects. The projects for consideration are:

- A) The installation of Rapid Flashing Beacons at the crosswalks on Ojai Avenue and Maricopa Highway (similar to the one installed at Ventura Street), a curb extension at existing crosswalks, and a new crosswalk in the Whispering Oaks area. The City would apply for a grant for these items.
- B) Curb extensions and tree pockets on Golden West Avenue, Matilija Street, and Descanso Avenue.
- C) Grand Avenue bike lanes and Grand Avenue/ Signal Street intersections improvements.
- D) Ojai Valley Bike Path improvements for the safety of crossings.

Upcoming Agendas

The tentative upcoming agendas are listed below.

December 23 (Cancelled-Happy Holidays)

December 29 (6pm)

Public Hearing

Appeal of Work Permit and Design Review for Neff Lounge (OVI)

Closed Session

One case of potential litigation

January 13

Consent

2nd Reading Skate Park Ordinance

2015 Arts Grant Awards

Pedestrian Crossing Grant Application

Traffic Mitigation Fees

Discussion

Council Assignments to Regional Boards

2nd Unit Compliance Program

Pennant Policy

City Attorney RFP

City Council Goals

Appointment to PRC

January 20 (6pm)

Telecommunications Workshop

January 27

6:00 pm: Arts Commission Joint Workshop

Public Hearing

Tree Trimming Ordinance

Discussion Items

Directors Exemption/Zoning Clearances/Cultural Resources/General Plan Conformity

Development Fees/Building Fees

Appointment to Appeals Board

RFP Sarzotti Park Master Plan

Successor Agency: Discussion

ROPS 15-16 A

Housing Successor Agency

Affordable Housing Options

February 10

6:00 pm: HPC Joint Workshop

Public Hearing

Discussion Items

Political Signs Policy

Grading and Drainage Fees

February 24

Consent

Public Hearing

Introduction of Telecommunications Facility Ordinance

Discussion Items

Administrative Fees

Planning Commission Upcoming Meetings
Future Agenda Items – ***Tentative***

Pending Projects (NOTE: Not all projects have been deemed complete)

December 17 Wednesday	January 7 Wednesday
	206 N. Signal Street Signal Street LLC Increase size of shed in the VMU Zone

Pending Resubmittal from the Applicant

- Emerald Iguana Inn, 108 Pauline Street, modification to existing CUP
- DRP 14-02, California Solar Electric, 302 N. Montgomery Street
- Landscape Ordinance Regulations
- 310 Fox Street, exterior work in the VMU zone
- 914 S. Ayers Court, add second story
- 821 W. Ojai Avenue, Topa Mountain Winery, Phase 2
- 409 Fox Street, Ojai Valley Athletic Club, Carport for PV system and microturbine project in P-L zone