



Memo

TO: City Council
FROM: Robert Clark, City Manager
DATE: March 12, 2015
SUBJECT: Weekly Update

Second Unit Compliance

There has been a lot of discussion regarding the status of units reported to the City by the Sanitary District as a result of their sewer amnesty program. Of the 60 reported, only 17 were potential candidates for our compliance program. The remainder were either commercial properties, single facility residences, apartment buildings, legal second units, not built yet, or not considered units by the City (no kitchen). The owners of the 17 potential units received a letter from the Interim Community Development Director advising them of the compliance program and the name and contact information of the Ombudsman. Of those 17, there have been 4 that became compliant, and 4 that are garage conversions and are not currently eligible. The status of the other 9 is unknown.

RHNA Reform Committee

The City has been participating in the proceedings of SCAG's RHNA and Housing Element Reform Sub-Committee. We made several suggestions for the revision of the low income housing allocation and appeals process in the last cycle. The Sub-Committee has tentatively decided to defer action until the process for the 2021 Housing Element is established. We also suggested that the minimum density requirements for the affordable housing overlay are too high for rural communities such as Ojai, and that a process should be established whereby we could make a case for lower densities that are compatible with community design. This will take legislative change. Rather than endorse such legislation, the sub-committee has tentatively decided to facilitate discussions with HUD and interested cities over this, and several other matters.

Red Cross Emergency Coordination

On Saturday, the deputy city manager will be speaking to the local chapter of the American Red Cross to share what the City has been doing to strengthen its emergency readiness. Last month he attended as a guest of the group.

Sarzotti Park Master Plan

The City received two proposals to prepare a master plan for Sarzotti Park. A committee consisting of staff and members of the Parks & Recreation Commission met this week to review the proposals; a recommendation will be made to the Parks Commission at the April 2 meeting. It is anticipated that the City Council will be asked to authorize a contract with the recommended firm at the April 14 city council meeting.

Sexual Harassment Avoidance Training

A sexual harassment training for employees has been set for April 15. Council members and appointed commissioners are being strongly encouraged to also attend the training.

Emergency Operations Drill

The City is planning a drill for its Emergency Operations Center on April 30.

Recreation Department Open House

The Recreation Department will be hosting its second annual open house event on May 16 at the Boyd Center at Sarzotti Park.

Libbey Bowl Season Preparation

The Public Works crew is performing annual preparation and maintenance for the upcoming Libbey Bowl opening season. The preparation and maintenance includes clean up, weeding, painting, installation of the shade structure, landscaping, and pressure washing. The deteriorated wood at the tennis court bleachers is being replaced and repaired as necessary, the substantial cost of which is being split with the Ojai Valley Tennis Club. Additionally, the Public Works crew replaced the formerly woodchip roadway along the Libbey Bowl lawn with a more practical decomposed granite roadway. Note the recently replaced roof of the multi-purpose building was rebuilt in a way to allow full T.V. camera access on the roof (previously there was a major barrier at the midpoint restricting camera movement.)

Upcoming Agendas

The tentative upcoming agendas are listed below.

March 24

Consent

- Second Reading Encroachment Permit Insurance
- Accept Montgomery Land Transfer
- Banking Policies
- Schedule for Council Priorities
- Accept Transfer of Montgomery St. Land

Discussion Items

- Telecommunications Public Notice Plan
- Fence, Wall, Hedge Moratorium
- Award of Contract: Libbey Park Playground
- Libbey Bowl Report
- Process for Review of City Attorney Proposals
- Appointments:

- Arts Commission
- Building Appeals Board
- Area Housing Authority

Successor Agency

- Authorize Transfer of Montgomery St. Land

Closed Session

- City Manager: Annual Evaluation
- City Attorney: Performance Evaluation
- City Attorney: Appointment of Public Official

April 14

Consent

- Transit Funding Application
- Award of Contract: Sarzotti Master Plan

Public Hearing
Text Amendment: Height Limits
Engineering Report: Assessment Districts
Discussion Items
Archeological/ Cultural Resources Procedure
Libbey Bowl Report
Closed Session

April 28

Consent
Second Reading Height Ordinance
Lease Extension: Public Parking
Discussion Items
RFP Building Services

May 12

Joint Meeting with Planning Commission (6 pm)
Consent
Library Tax Assessment
Lighting and Plaza Assessments
Draft TDML Implementation Plan
Discussion
Historic Preservation Fees
Recreation Fees
Budget Presentation
Crime Statistics
Summer Meeting Schedule

Planning Commission Upcoming Meetings
 Future Agenda Items - *Tentative*

April 1 Wednesday	April 15 Wednesday	May 6 Wednesday
DRP 14-02 California Solar Electric 302 N. Montgomery Street additional parking	DRP 14-05 & CUP 14-01 821 W. Ojai Avenue Topa Mtn. Winery Phase 2	
DRP 14-21 401 E. Ojai Avenue Ojai Burger		
TA 15-02 Text Amendment for allowed uses in M-1 Zone		

Pending Projects (NOTE: Not all projects have been deemed complete)

Pending Resubmittal from the Applicant

- Landscape Ordinance Guidelines (handout)
- DRP 13-17 & CUP 13-08, Emerald Iguana Inn, 108 Pauline Street, modification to existing CUP
- DRP 14-20, 409 Fox Street, Ojai Valley Athletic Club, Carport for PV system and microturbine project in P-L zone
- DRP 15-01, 706 Daly Road, second-story addition
- CR 15-01, 601 Pearl Street, multi-unit development